

## Aspire Job Description

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File Ref: QS

<b>Job Title:</b>	<b>QUANTITY SURVEYOR</b>	<b>HR Ref No. BUBM05A</b>
<b>Division:</b>	<b>ASPIRE DEFENCE CAPITAL WORKS JV (ADCW)</b>	
<b>Employing Entity:</b>	<b>CARILLION OR KBR</b>	
<b>Location:</b>	<b>VARIOUS LOCATIONS - SALISBURY PLAIN</b>	
<b>Reports to:</b>	<b>Commercial Manager/Senior Quantity Surveyor</b>	
<b>Key Purpose of the Role:</b>	Accountable to the Senior Quantity Surveyor/Commercial Manager for commercial and contractual aspects of ABP (Army Basing Programme).	
<b>Key Responsibilities:</b>	<ul style="list-style-type: none"><li>• Approve account measurements and pricing and rating variations</li><li>• Produce applications for payment, strategy documentation and value enhancement plans</li><li>• Preparation of accurate and prudent cost /value analysis</li><li>• Deliver operational, commercial and contractual advice</li><li>• Develop, implement and review commercial practices across projects</li><li>• Create revenue forecasts and establish target costs</li><li>• Advise budget managers and holders on financial planning, payment, contractual and professional matters</li><li>• Procure subcontractors and key materials</li><li>• Generate monthly valuations and applications for payment</li><li>• Interim payment and final account agreement of sub-contracts</li><li>• Maintenance of cost information.</li><li>• Drafting of contractual correspondence</li></ul>	
<b>Skills and Experience</b>	<ul style="list-style-type: none"><li>• Experience working in technical, commercial, construction environment.</li><li>• Likely to have 2-5 years business experience, be a minimum part-qualified professional, and have a Certificate Level of Qualification as a minimum.</li><li>• Experience working with a Main Contractor.</li><li>• Effective communication skills.</li><li>• Advanced spreadsheets skills.</li></ul>	